



IRCA Registered

A (5-Day) "Quality Management Systems Auditor/ Lead Auditor Training Course"

23-27 December 2013 at Marriott Hotel Karachi

(IRCA Certificated Course#: A-17024)

Small & Medium Enterprises Development Authority - **SMEDA** in collaboration with Pakistan Hosiery Manufacturers & Exporters Association – **PHMA** are organizing Five days Lead Auditor training on Quality Management System on the standard of **ISO 9001:2008** through Bureau VERITAS Certifications – **BVC Pakistan**. The course is being organized keeping in view the importance of Quality Management issues in diversified sector of industries and to achieve the objective of Productivity & Quality Improvement by deploying QMS standards. This (5-day) comprehensive training course is registered by the International Register of Certificated Auditors (**IRCA - UK**) and satisfies the requirements for registration with IRCA (UK).

Quality rate is a key business performance indicator; organizations are struggling to improve their Quality rate for meeting and exceeding customer expectations. QMS is one of the tools to improve quality of system & it demonstrates that you have the skills to audit the proper implementation of ISO 9001 and assess the performance of a quality management system at organization. The PDCA cycle and 8 principles of QMS are crucial elements of course which leads participant's organizations towards continuous improvement journey.

Who should attend?

Senior & Middle Management, Quality & Production Manager, Quality / Production / Compliance Professionals, University Students, Internal Auditors and the personnel who wish to pursue a career in the field of Quality & Compliance Management.

Date: 23~27 December 2013 (9:00 AM - 5:30 PM)

Venue: Marriott Hotel, Karachi

Fee: Subsidized fee offered by PHMA & SMEDA
Rs. **29,500**/per person. (actual cost Rs 45000)

For Registrations:

Please send your nomination(s) on the attached registration form along with course fee by Cash / Cheque in favor of "PHMA".

Seat are limited and to be filled on first come first serve basis, till **16th December 2013 @ 3:00 PM**

Course Structure:

- Program comprises of lectures, presentation, role-plays & exercises which ensures the acquisition of skills & understanding.
- Quiz before start of course & two hour examination which carries a mandatory 70% passing marks in addition to the satisfactory attainment of the continuous assessment criteria.

Course Contents:

- An introduction and explanation of QA
- Understanding the requirements of ISO 9001: 2008 International Standards
- Understanding the 8 principles of QMS
- Understanding the process approach and continuous improvement cycle Quality vocabulary
- Audit purpose, planning and preparation
- Explanation of the way how an effective audit is carried out and reported
- Auditing tools and questioning techniques
- Auditor's selection, attributes, registration scheme & responsibilities

Course Benefits & Aims:

At the end of this course, participants will be able to:

- Understand the requirements of ISO 9001: 2008 Standard
- Performing effective audits of an organization's QMS and lead the teams of auditors
- Designing and maintaining QMS to the requirements of ISO 9001: 2008 Standard.
- Able to assess a company's quality management system and determine whether or not it meets the requirements of the ISO 9001 series of standards
- Carrying out an effective internal quality audit of your company's quality management system and reporting the outcome.
- Gain key tools and techniques for carrying out an effective audit & provide clear understanding to professionals for monitoring their QMS.
- Delegates will be able to analyze all the stages of audit from planning and preparations to follow up activities.
- Delegates will also learn to understand the psychological aspects of auditing, cultural considerations and their impact on communication.

Introduction of BVC and Trainers: Bureau VERITAS Certification, the independent certification body of Bureau VERITAS, is the worldwide leader in the system certification services. It is recognized and accredited by the largest national and international bodies. Mr. Imran Altaf Bhatti & Mr. Ehtesham Ahmed Khan are Certified Lead Auditors & trainers from BVC Pakistan will be delivering five day course.

FOR REGISTRATIONS AND QUERIES, PLEASE CONTACT FOLLOWING PERSONS

Mr. Muhammad Naveed

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REGISTRATION FORM

IRCA Registered (5-Days) ISO 9001:2008 – Quality Management System

Auditor / Lead Auditor Training Course

JOINTLY ORGANIZED BY PHMA & SMEDA

DATE: December, 23-27 2013 (9:00 AM- 5:30 PM), VENUE: Marriott HOTEL - KARACHI

Name of Participant(s) : _____

Company Name : _____

Designation : _____

Qualification of Participant : _____

Experience of Participant : _____

Company Address : _____

Company Phone # & Fax # : _____

Cell # of participant : _____

E-mail ID : _____

Signature of Participant : _____

Fee (Discounted) : **Rs. 29,500/-**

Mode of Payment Cash Cross Cheque Pay order

Cross cheque / pay order will be develop with the name of PHMA.

Authorized Signature /stamp : _____